

Thanjavur Main Road, Karambayam, Pattukkottai, Thanjavur-614 626, Tamil Nadu

Governance, Leadership and Management (Student Counseling Cell)



Submitted by:

IQAC MEENAKSHI CHANDRASEKARAN COLLEGE OF ARTS AND SCIENCE PATTUKOTTAI-614 626, THANJAVUR (DT)



### CIRCULAR

DATE: 14.06.2017

### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2017-2018 (odd semester) on 14.06.2017 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- · Action for giving counseling to under-performers (students)
- · Seminar for the students
- · Career guidance programme

Co-Ordinator

Principal





( Affiliated to Bharathidasan University, Tiruchirappalli )

Name of the Committee

: Student Counseling Cell

Academic Year

: 2017-2018

Meeting No

: 1

Date & time

: 14.06.2017

Venue

: Library Hall

#### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 14.06.2017 at the Library Hall, at 2.00 pm with

The following members were present:

- 1. Dr.S.RAJAGOPAL M.Sc., M.Phil., Ph.D.,
- 2. Mrs.S.RATHIKA M.Sc., M.Phil.,
- 3. Mrs.P.NIRMALA M.Com., M.Phil., M.B.A.,
- 4. Ms.R.PRETHEE M.Sc., M.Phil.,
- 5. Ms. V.BOTHINI M.A., M.Phil.,
- 6. Ms.V.DURGADEVI M.A., M.Phil.,
- 7.Ms.M.REVATHI M.Sc., M.Phil.,

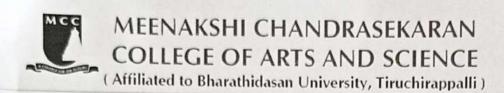
The following resolution was adopted unanimously Resolution:

No.1: Resolved that the career guidance programme for the year 2017-18 shall start w.e.f. the next semester

No.2: Resolved that the plan of action for giving counseling to under-performers (students) shall be taken in consultation with IQAC, and the matter shall be put up in the Academic Council of the college to take necessary Action by the various Departments.

No.3: Resolved to hold one seminar for the students of MCC College on 'Personality Development'. Moreover, a resource person may be contacted from outside the college staff.

Thanjavur Main Road, Karambayam Post, Pattukkottai – 614 626, Thanjavur Dt.
Phone: 04373-224992, Cell: 99657 80844, 88701 86761
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No.4: Appreciation Note the members present in the meeting expressed their appreciation to the Principal for taking the step to institute a "Guidance Cell" which is very much needed in today's world. All members present resolved to commit themselves wholeheartedly to work for the personality Development of our students

Paying Co-Ordinator

Principal IPAL
Meenakshi Chandrasekaran
College of Arts and Science
Karambayam, Pattukkottai-614 626
Thanjavur-District

### List of committee members participated:

S.No	Name	Signature
1		
	Dr.S.RAJAGOPAL M.Sc., M.Phil., Ph.D.,	Rayawi
2	Mrs.S.RATHIKA M.Sc.,M.Phil.,	S. Retz
3	Mrs.P.NIRMALA M.Com.,M.Phil.,M.B.A.,	Paul
4	Ms.R.PRETHEE M.Sc., M.Phil.,	R. Peuld
5	Ms.V.BOTHINI M.A.,M.Phil.,	V. Bollie
6	Ms.V.DURGADEVI M.A.,M.Phil.,	Beerl
7	Ms.M.REVATHI M.Sc., M.Phil.,	M.RAL





( Affiliated to Bharathidasan University, Tiruchirappalli )

#### CIRCULAR

DATE: 16.10.2017

#### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2017-2018 (odd semester) on 16.10.2017 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- Conduct awareness programme on wellness and health values
- · Counseling programme for the students
- · Miscellaneous affairs

Payent Co-Ordinator

Principal

5.25





( Affiliated to Bharathidasan University, Tiruchirappalli )

Name of the Committee

: Student Counseling Cell

Academic Year

: 2017-2018

Meeting No

: 2

Date & time

: 16.10.2017

Venue

: Library Hall

### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 16.10.2017 at the Library Hall, at 2.00 pm with

The following members were present:

- 1. Dr.S.RAJAGOPAL M.Sc., M.Phil., Ph.D.,
- Mrs.S.RATHIKA M.Sc., M.Phil.
- 3. Mrs.P.NIRMALA M.Com., M.Phil., M.B.A.,
- 4. Ms.R.PRETHEE M.Sc., M.Phil.,
- 5. Ms.V.BOTHINI M.A., M.Phil.,
- 6. Ms. V. DURGADEVI M.A., M. Phil.,
- 7.Ms.M.REVATHI M.Sc., M.Phil.

The following resolution was adopted unanimously Resolution:

- No.1: Resolved that the awareness programme on wellness and health values for the year 2017-18 shall start w.e.f. the next semester
- No.2: Resolved that the plan of action for counseling programme for the students and the matter shall be put up in the Academic Council of the college to take necessary Action by the various Departments.
- No.3: Resolved to hold one seminar for the students of MCC College on 'Soft Skills Development'. Moreover, a resource person may be contacted from outside the college staff.

No.4: Committee member's responsibilities were discussed

Meenakshi Chandrasekaran College of Arts and Science

KARAMBAYAM A Karambayam Post, Pattukkottai 116 A Karambayam Pattukkottai 116 A Karambayam Post, Pattuk

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KARAMBAYAM



(Affiliated to Bharathidasan University, Tiruchirappalli)

### List of committee members participated:

S.No	Name	Signature
1		
	Dr.S.RAJAGOPAL M.Sc., M.Phil., Ph.D.,	Fayene
2	Mrs.S.RATHIKA M.Sc.,M.Phil.,	S. Rel
3	Mrs.P.NIRMALA M.Com.,M.Phil.,M.B.A.,	Pund
4	Ms.R.PRETHEE M.Sc., M.Phil.,	R. Pout
5	Ms.V.BOTHINI M.A.,M.Phil.,	V. Bothu
6	Ms.V.DURGADEVI M.A.,M.Phil.,	Bris
7	Ms.M.REVATHI M.Sc., M.Phil.,	M Roth



#### CIRCULAR

DATE: 17.01.2018

### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2017-2018 (Even semester) on 17.01.2018 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- · Discussion with committee members about previous meeting
- · Enhancing the language skills of the students.
- · Enriching the comprehending skills of the students

Rayant Co-Ordinator

Principal
PRINCIPAL
Meenakshi Chandrasekaran
College of Arts and Science





( Affiliated to Bharathidasan University, Tiruchirappalli )

Name of the Committee

: Student Counseling Cell

Academic Year

: 2017-2018

Meeting No

:3

Date & time

: 17.01.2018

Venue

: Library Hall

MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 17.01.2018 at the Library Hall at 2.00 pm with

The following members were present:

- 1. Dr.S.RAJAGOPAL M.Sc., M.Phil., Ph.D.,
- 2. Mrs.S.RATHIKA M.Sc., M.Phil.,
- 3. Mrs.P.NIRMALA M.Com., M.Phil., M.B.A.,
- 4. Ms.R.PRETHEE M.Sc., M.Phil.,
- 5. Ms. V. BOTHINI M.A., M. Phil.,
- 6. Ms. V. DURGADEVI M.A., M. Phil.,
- 7. Ms.M.REVATHI M.Sc., M.Phil.,

The following resolution was adopted unanimously Resolution:

- No.1: Discussion with committee members about previous meeting
- No.2: : Resolved to Enhancing the language skills that learning another language also provides many other benefits including greater academic achievement, greater cognitive development, and more positive attitudes towards other languages and cultures
- No.3: Resolved to enrich comprehending skills of the students by understanding of the text to help them become active readers by engaging with the new words

.No.4: Committee member's responsibilities were discussed

Co-Ordinator

614 626

Meenakatipahandrasekaran College of Arts and Science Karambayam, Pattukkottai-614 626

Phone: 04373-224992, Cell: 99657 80844, 88701 86761

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( Affiliated to Bharathidasan University, Tiruchirappalli )

### List of committee members participated:

S.No	Name	Signature
1	Dr.S.RAJAGOPAL M.Sc., M.Phil., Ph.D.,	Rayany
2	Mrs.S.RATHIKA M.Sc.,M.Phil.,	S. Pate
3	Mrs.P.NIRMALA M.Com.,M.Phil.,M.B.A.,	Burn
4	Ms.R.PRETHEE M.Sc., M.Phil.,	R. Paupu
5	Ms.V.BOTHINI M.A.,M.Phil.,	R. Paupu V. Bothin
6	Ms.V.DURGADEVI M.A.,M.Phil.,	Bo. S.
7	Ms.M.REVATHI M.Sc., M.Phil.,	M. Payl



Meenakshi Chandraseks in College of Arts and Scie Karambayam, Pattukkottai-61+ 040 Thanjavur-District



( Affiliated to Bharathidasan University, Tiruchirappalli )

#### CIRCULAR

DATE: 20.06.2018

#### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2018-2019 (odd semester) on 20.06.2018 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

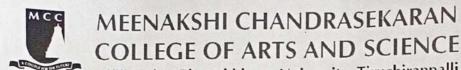
### Agenda

- · Discussion in regard to activities for the odd semester
- Seminar for the students
- · Discussion in regard to allocation of responsibilities

Co-Ordinator

Principal





( Affiliated to Bharathidasan University, Tiruchirappalli )

Name of the Committee : Student Counseling Cell

Academic Year : 2018-2019

Meeting No : 1

Date & time : 20.06.2018

Venue : Library Hall

#### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 20.06.2018 at the Library Hall, at 2.00 pm with

The following members were present:

- 1. Dr.N.HEMALATHA M.A., M.Phil., Ph.D.,
- 2. Mr.G.DINESH M.A., M.Phil., B.Ed.,
- 3. Ms. V. AGALYA M.Sc., M. Phil.,
- 4. Mrs.T.KANIMOZHI M.Sc., M.Phil., B.Ed.,
- 5. Mrs.S.RENUGA M.Sc., M.Phil.,
- 6. Ms.R. ARUVI M.Sc., M. Phil.,
- 7. Mrs.G.JASMINE M.C.A, M.Phil.,

The following resolution was adopted unanimously Resolution:

- No.1: Resolved to plan two activities per semester
- No.2: Resolved that the plan of action conducting Seminar for the students on "career oriented lecture programme"
  - No.3: Resolved to Discussion in regard to allocation of responsibilities to committee members
- No.4: Appreciation Note the members present in the meeting expressed their appreciation to the Principal for taking the step to institute a "Guidance Cell" which is very



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much needed in today's world. All members present resolved to commit themselves wholeheartedly to work for the personality Development of our students

Co-Ordinator

PrincipalCIPAL

Meenak in handrasekarah Contege of Arts and Science Karame ayam Pattubkottai-614 626

### List of committee members participated:

S.No	Name	Signature
1	Dr.N.HEMALATHA M.A.,M.Phil.,Ph.D.,	Hearing
2	Mr.G.DINESH M.A.,M.Phil., B.Ed.,	a. Din
3	Ms.V.AGALYA M.Sc., M.Phil.,	V. Aus
4	Mrs.T.KANIMOZHI M.Sc.,M.Phil.,B.Ed.,	TTI
5	Mrs.S.RENUGA M.Sc.,M.Phil.,	5.12 7
6	Ms.R.ARUVI M.Sc.,M.Phil.,	Anni
7	Mrs.G.JASMINE M.C.A,M.Phil.,	6)



Meena Colle -Karambaya.



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### CIRCULAR

DATE: 26.09.2018

### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2018-2019 (odd semester) on 26.09.2018 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- · Conduct counseling sessions
- Convenor guidance lecture programmes
- · Miscellaneous affairs

Co-Ordinator

KARAMBAYAM PATTUKKOTTAI 9 614 626

Principal

Meenakshi akaran akaran lege of Arts am Science harambayam, Pattuba tai-614 626

Thanjavur-District



( Affiliated to Bharathidasan University, Tiruchirappalli )

Name of the Committee

: Student Counseling Cell

Academic Year

: 2017-2018

Meeting No

: 2

Date & time

: 26.09.2018

Venue

: Library Hall

### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 26.09.2018 at the Library Hall, at 2.00 pm with

The following members were present:

- 1. Dr.N.HEMALATHA M.A., M.Phil., Ph.D.,
- 2. Mr.G.DINESH M.A., M.Phil., B.Ed.,
- 3. Ms. V. AGALYA M.Sc., M. Phil.,
- 4. Mrs.T.KANIMOZHI M.Sc., M.Phil., B.Ed.,
- 5. Mrs.S.RENUGA M.Sc., M.Phil.,
- 6. Ms.R.ARUVI M.Sc., M.Phil.,
- 7. Mrs.G.JASMINE M.C.A, M.Phil.,

The following resolution was adopted unanimously Resolution:

- No.1: Resolved that the awareness programme on wellness and health values for the year 2017-18 shall start w.e.f. the next semester
- No.2: Resolved that the plan of action for Convenor guidance lecture programmes for the students and the matter shall be put up in the Academic Council of the college to take necessary Action by the various Departments.
- No.3: Resolved to hold one seminar for the students of MCC College on 'Soft Skills Development'. Moreover, a resource person may be contacted from outside the college staff.

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No.4: Committee member's responsibilities were discussed

Co-Ordinator

Principal PAL PRINCIPAL Chandrasekaran Lange of Arts and Science Karambayam, Pattukkottai-614 620 Thanjayur-District

### List of committee members participated:

S.No	Name	Signature
1	Dr.N.HEMALATHA M.A.,M.Phil.,Ph.D.,	Henry
2	Mr.G.DINESH M.A.,M.Phil., B.Ed.,	y Daw
3	Ms.V.AGALYA M.Sc., M.Phil.,	V. Avin
4	Mrs.T.KANIMOZHI M.Sc.,M.Phil.,B.Ed.,	J. Jane
5	Mrs.S.RENUGA M.Sc.,M.Phil.,	5.121
6	Ms.R.ARUVI M.Sc.,M.Phil.,	Asmi
7	Mrs.G.JASMINE M.C.A,M.Phil.,	De la



#### CIRCULAR

DATE: 18.02.2019

### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2018-2019 (Even semester) on 18.02.2019 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- Counseling students for solving their problems and provide confidence to improve their quality of life.
- Guiding students to choose right career path for job, higher studies, Entrepreneurship, etc.
- · Improvement of teacher-student relationship.

Co-Ordinator

KARAMBAYAM PATTUKKOTTAI 614 626

Principal



Name of the Committee : Student Counseling Cell

Academic Year : 2018-2019

Meeting No : 3

Date & time : 18.02.2019

Venue : Library Hall

### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 18.02.2019 at the Library Hall, at 2.00 pm with

The following members were present:

1. Dr.N.HEMALATHA M.A., M.Phil., Ph.D.,

2. Mr.G.DINESH M.A., M.Phil., B.Ed.,

3. Ms.V.AGALYA M.Sc., M.Phil.,

4. Mrs.T.KANIMOZHI M.Sc., M.Phil., B.Ed.,

5. Mrs.S.RENUGA M.Sc., M.Phil.,

6. Ms.R.ARUVI M.Sc., M.Phil.,

7. Mrs.G.JASMINE M.C.A,M.Phil.,

The following resolution was adopted unanimously Resolution:

No.1: Resolved to Counseling should provided to students for solving their problems and provide confidence to improve their quality of life by cognitive-behavioral intervention geared to improve an individual's ability to cope with stressful life experiences

No.2: Resolved to Guiding students to choose right career path for job, higher studies, Entrepreneurship, etc. which allows individuals to discover who they are, what they like to do and what they do best



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No.3: Resolved to enrich Improvement of teacher-student relationship by create classroom environments more conducive to learning and meet students' developmental, emotional and academic needs.

No.4: Committee member's responsibilities were discussed

Co-Ordinator

Principal

Meenakshi Chandrasekaran College of Arts and Science Karambayam, Pattukkottai-614 626 Thanjavur-District

### List of committee members participated:

S.No	Name	Signature
1	Dr.N.HEMALATHA M.A.,M.Phil.,Ph.D.,	Heamy
2	Mr.G.DINESH M.A.,M.Phil., B.Ed.,	a. D.S
3	Ms.V.AGALYA M.Sc., M.Phil.,	JA. A. i
4	Mrs.T.KANIMOZHI M.Sc.,M.Phil.,B.Ed.,	T. The
5	Mrs.S.RENUGA M.Sc.,M.Phil.,	C Du
6	Ms.R.ARUVI M.Sc.,M.Phil.,	Aumi
7	Mrs.G.JASMINE M.C.A,M.Phil.,	0)





( Affiliated to Bharathidasan University, Tiruchirappalli )

### CIRCULAR

DATE: 26.06.2019

#### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2019-2020 (odd semester) on 26.06.2019 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- Discussion in regard to activities for the odd semester
- Seminar for the students
- Discussion in regard to allocation of responsibilities

Co-Ordinator

Principal PRINCIPAL





Name of the Committee : Student Counseling Cell

Academic Year : 2019-2020

Meeting No : 1

Date & time : 26.06.2019

Venue : Library Hall

#### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 26.06.2019 at the Library Hall, at 2.00 pm with

The following members were present:

- 1. Mrs.C.NACHIYAMMAL M.Sc., M.Phil.,
- 2. Mrs.M.NISHANTHINI M.Sc., M.Phil.,
- 3. Dr.S.SUJATHA M.Sc., M.Phil., Ph.D.,
- 4. Mr.A.SINGARAVELAN M.Sc., M.Phil., Ph.D.,
- 5. MR.S.SYEDSAFI M.C.A., M.Phil.,
- 6. Mrs.S.SHIYAMALA, M.Com., M.Phil.,
- 7. Mrs.R.KRISHNAVENI M.B.A., M.Phil.,

The following resolution was adopted unanimously Resolution:

- No.1: Resolved to plan two activities per semester
- No.2: Resolved that the plan of action conducting Seminar for the students on "career oriented lecture programme"
  - No.3: Resolved to Discussion in regard to allocation of responsibilities to committee members
- No.4: Appreciation Note the members present in the meeting expressed their appreciation to the Principal for taking the step to institute a "Guidance Cell" which is very



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much needed in today's world. All members present resolved to commit themselves who leheartedly to work for the personality Development of our students

Co-Ordinator

S. Che Principal CIPAL

Meenakshi Chandrasekaran College of Arts and Science Karambayam, Pattukkottai-614 626 Thanjavur-District

### List of committee members participated:

S.No	Name	Signature
1	Mrs.C.NACHIYAMMAL M.Sc., M.Phil.,	y bury
2	Mrs.M.NISHANTHINI M.Sc., M.Phil.,	M. Nuchu
3	Dr.S.SUJATHA M.Sc., M.Phil.,Ph.D.,	( cauthu
4	Mr.A.SINGARAVELAN M.Sc., M.Phil., Ph.D.,	Ma Schugley
5	MR.S.SYEDSAFI M.C.A., M.Phil.,	Caseule'
6	Mrs.S.SHIYAMALA, M.Com.,M.Phil.,	5.5
7	Mrs.R.KRISHNAVENI M.B.A., M.Phil.,	dent



#### CIRCULAR

DATE: 16.10.2019

#### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2019-2020 (odd semester) on 16.10.2019 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- · Counseling students with financially trouble
- · Implementing career guidance program
- Psychological testing

Co-Ordinator

Principal





Name of the Committee : Student Counseling Cell

Academic Year

: 2019-2020

Meeting No

: 2

Date & time

: 16.10.2019

Venue

: Library Hall

### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 16.10.2019 at the **Library Hall** at **2.00** pm with

The following members were present:

- 1. Mrs.C.NACHIYAMMAL M.Sc., M.Phil.,
- 2. Mrs.M.NISHANTHINI M.Sc., M.Phil.,
- 3. Dr.S.SUJATHA M.Sc., M.Phil., Ph.D.,
- 4. Mr.A.SINGARAVELAN M.Sc., M.Phil., Ph.D.,
- 5. MR.S.SYEDSAFI M.C.A., M.Phil.,
- 6. Mrs.S.SHIYAMALA, M.Com., M.Phil.,
- 7. Mrs.R.KRISHNAVENI M.B.A., M.Phil.,

The following resolution was adopted unanimously Resolution:

No.1: Counseling students with financially trouble by Resolved to Guiding for financial assistance from banks and getting a scholarship for students through various organizations

No.2: Resolved to Planning and implementing career guidance program in.

- a. Stress management
- b. Emotional intelligence
- c. Self awareness
- d. Learning disabilities

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No.3: Resolved to Psychological testing in areas of-

- a. Aptitude
- b. Intelligence
- c. Interest
- d. Stress and anxiety.

No.4: Committee member's responsibilities were discussed

Co-Ordinator

Principal PRINCIPAL Meenakshi Chandrasekaran

College of Arts and Science Karambayam, Pattukkottai-614 626 Thanjavur-District

### List of committee members participated:

S.No	Name	Signature
I	Mrs.C.NACHIYAMMAL M.Sc., M.Phil.,	Daus.
2	Mrs.M.NISHANTHINI M.Sc., M.Phil.,	M. M.
3	Dr.S.SUJATHA M.Sc., M.Phil.,Ph.D.,	C. CALL
4	Mr.A.SINGARAVELAN M.Sc., M.Phil., Ph.D.,	M. Selw
5	MR.S.SYEDSAFI M.C.A., M.Phil.,	Soleuto
6	Mrs.S.SHIYAMALA , M.Com., M.Phil.,	5.51
7	Mrs.R.KRISHNAVENI M.B.A., M.Phil.,	faul of

KARAMBAYAM PAITUKKOTTAI 614 626

Siske

### CIRCULAR

DATE: 23.01.2020

### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2019-2020 (Even semester) on 23.01.2020 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- Orientation to the students about the learning resources and other technological arrangements
- · Student's attendance
- Effected in attaining a better academic performance

Co-Ordinator

Principal



Name of the Committee : Student Counseling Cell

Academic Year : 2019-2020

Meeting No : 3

Date & time : 23.01.2020

Venue : Library Hall

### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 23.01.2020 at the Library Hall, at 2.00 pm with

The following members were present:

1. Mrs.C.NACHIYAMMAL M.Sc., M.Phil.,

2. Mrs.M.NISHANTHINI M.Sc., M.Phil.,

3. Dr.S.SUJATHA M.Sc., M.Phil., Ph.D.,

4. Mr.A.SINGARAVELAN M.Sc., M.Phil., Ph.D.,

5. MR.S.SYEDSAFI M.C.A., M.Phil.,

6. Mrs.S.SHIYAMALA, M.Com., M.Phil.,

7. Mrs.R.KRISHNAVENI M.B.A., M.Phil.,

The following resolution was adopted unanimously Resolution:

No.1: Resolved to Orientation to the students about the learning resources and other technological arrangements and the materials that instructors may use to carry out instruction and facilitate the achievement of a student's educational goals.

No.2: Resolved to follow up on absence and lateness with pupils to identify barriers and reasons for absence.

No.3: Resolved to Effected in attaining a better academic performance by better employment benefits, higher income, higher self-esteem and self-confidence, low levels of anxiety and depression, and are less likely to engage in substance abuse

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No.4: Committee member's responsibilities were discussed

Co-Ordinator

Principal

Meenakshi Chandrasekaran College of Arts and Science Karambayam, Pattukkottai-614 626 Thanjavur-District

### List of committee members participated:

S.No	Name	Signature
1	Mrs.C.NACHIYAMMAL M.Sc., M.Phil.,	Duy.
2	Mrs.M.NISHANTHINI M.Sc., M.Phil.,	NA Much
3	Dr.S.SUJATHA M.Sc., M.Phil.,Ph.D.,	coulth
4	Mr.A.SINGARAVELAN M.Sc., M.Phil., Ph.D.,	A . Ch.
5	MR.S.SYEDSAFI M.C.A., M.Phil.,	Consent
6	Mrs.S.SHIYAMALA , M.Com., M.Phil.,	c-st
7	Mrs.R.KRISHNAVENI M.B.A., M.Phil.,	Koulet.



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#### CIRCULAR

DATE: 21.06.2021

#### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2019-2020 (odd semester) on 21.06.2021 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- · Discussion in regard to activities for the odd semester
- · Seminar for the students
- · Discussion in regard to allocation of responsibilities

Co-Ordinator

Principal





Name of the Committee

: Student Counseling Cell

Academic Year

: 2019-2020

Meeting No

:1

Date & time

: 21.06.2021

Venue

: Library Hall

#### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 21.06.2021 at the Library Hall, at 2.00 pm with

The following members were present:

- 1. Dr. R.R. SARAVANAN M.Sc., M.Phil., Ph.D.,
- 2. Mrs.P.NIRMALA M.Com., M.Phil.,
- 3. Dr.S.VIJAYASARATHI M.Com., M.Phil., Ph.D.,
- 4. Mr.A.RAMESH M.A., M.Phil.,
- 5. Mrs.P.MENAKA M.A., M.Phil.,
- 6. Ms.K.SIVASAKTHI, MCA., M.Phil.,
- 7. Ms.S.VAZHVARASI M.Sc., M.Phil.,

The following resolution was adopted unanimously Resolution:

- No.1: Resolved to plan two activities per semester
- No.2: Resolved that the plan of action conducting Seminar for the students on "career oriented lecture programme"
  - No.3: Resolved to Discussion in regard to allocation of responsibilities to committee members
- No.4: Appreciation Note the members present in the meeting expressed their appreciation to the Principal for taking the step to institute a "Guidance Cell" which is very

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much needed in today's world. All members present resolved to commit themselves wholeheartedly to work for the personality Development of our students

Co-Ordinator

Principal PRINCIPAL

Meenakshi Chandrasekaran College of Arts and Science Karambayam, Pattukkottai-614 626 Thanjavur-District

### List of committee members participated:

S.No	Name	Signature
1	Dr. R.R. SARAVANAN M.Sc., M.Phil., Ph.D.,	Quy.
2	Mrs.P.NIRMALA M.Com.,M.Phil.,	Pur
3	Dr.S.VIJAYASARATHIM.Com.,M.Phil.,Ph.D.,	Cuful
4	Mr.A.RAMESH M.A., M.Phil.,	Apude
5	Mrs.P.MENAKA M.A., M.Phil.,	P. My
6	Ms.K.SIVASAKTHI , MCA.,M.Phil.,	frank.
7	Ms.S.VAZHVARASI M.Sc., M.Phil.,	S. Valia



#### CIRCULAR

DATE: 26.08.2021

### STUDENT COUNSELING CELL

It is proposed to conduct the meeting for current academic year 2019-2020 (odd semester) on 14.10.2018 at 2.00 pm in library Hall. The committee members are requested to attend the meeting.

### Agenda

- · Counseling students with financially trouble
- Implementing career guidance program
- Psychological testing

Co-Ordinator

Principal





Name of the Committee

: Student Counseling Cell

Academic Year

: 2019-2020

Meeting No

: 2

Date & time

: 26.08.2021

Venue

: Library Hall

### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 26.08.2021 at the Library Hall, at 2.00 pm with

The following members were present:

- 1. Dr. R.R. SARAVANAN M.Sc., M.Phil., Ph.D.,
- 2. Mrs.P.NIRMALA M.Com., M.Phil.,
- 3. Dr.S. VIJAYASARATHI M.Com., M.Phil., Ph.D.,
- 4. Mr.A.RAMESH M.A., M.Phil.,
- 5. Mrs.P.MENAKA M.A., M.Phil.,
- 6. Ms.K.SIVASAKTHI, MCA., M.Phil.,
- 7. Ms.S.VAZHVARASI M.Sc., M.Phil.,

The following resolution was adopted unanimously Resolution:

No.1: Counseling students with financially trouble by Resolved to Guiding for financial assistance from banks and getting a scholarship for students through various organizations

No.2: Resolved to Planning and implementing career guidance program in.

- a. Stress management
- b. Emotional intelligence
- c. Self awareness
- d. Learning disabilities



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No.3: Resolved to Psychological testing in areas of-

- a. Aptitude
- b. Intelligence
- c. Interest
- d. Stress and anxiety.

No.4: Committee member's responsibilities were discussed

Co-Ordinator

Principal IPAL
Meenakshi Chandrasekaran
College of Arts and Science
Karambayam, Pattukkottai-614 626
Thanjavur-District

### List of committee members participated:

S.No	Name	Signature
1	Dr. R.R. SARAVANAN M.Sc., M.Phil., Ph.D.,	any
2	Mrs.P.NIRMALA M.Com.,M.Phil.,	Pun
3	Dr.S.VIJAYASARATHIM.Com.,M.Phil.,Ph.D.,	Confuel
4	Mr.A.RAMESH M.A., M.Phil.,	Harly
5	Mrs.P.MENAKA M.A., M.Phil.,	p.mul j
6	Ms.K.SIVASAKTHI , MCA.,M.Phil.,	eml.
7	Ms.S.VAZHVARASI M.Sc., M.Phil.,	S-Vaily

KARAMBAYAM PATTUKKOTTAI 614 626

Name of the Committee : Student Counseling Cell

Academic Year

: 2019-2020

Meeting No

: 3

Date & time

: 19.01.2022

Venue

: Library Hall

### MINUTES OF THE MEETING

The meeting of the guidance cell committee was held on 19.01.2022

at the Library Hall, at 2.00 pm with

The following members were present:

1. Dr. R.R. SARAVANAN M.Sc., M.Phil., Ph.D.,

- 2. Mrs.P.NIRMALA M.Com., M.Phil.,
- 3. Dr.S.VIJAYASARATHI M.Com., M.Phil., Ph.D.,
- 4. Mr.A.RAMESH M.A., M.Phil.,
- 5. Mrs.P.MENAKA M.A., M.Phil.,
- 6. Ms.K.SIVASAKTHI, MCA., M.Phil.,
- 7. Ms.S.VAZHVARASI M.Sc., M.Phil.,

The following resolution was adopted unanimously Resolution:

No.1: Resolved to Orientation to the students about the learning resources and other technological arrangements and the materials that instructors may use to carry out instruction and facilitate the achievement of a student's educational goals.

No.2: Resolved to follow up on absence and lateness with pupils to identify barriers and reasons for absence.



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No.3: Resolved to Effected in attaining a better academic performance by better employment benefits, higher income, higher self-esteem and self-confidence, low levels of anxiety and depression, and are less likely to engage in substance abuse

No.4: Committee member's responsibilities were discussed

Co-Ordinator

Principal PRINCIPAL Meenakshi Chandrasekaran College of Arts and Science Karambayam, Pattukkottai-614 626 Thanjavur-District

### List of committee members participated:

S.No	Name	Signature
1	Dr. R.R. SARAVANAN M.Sc., M.Phil., Ph.D.,	But.
2	Mrs.P.NIRMALA M.Com.,M.Phil.,	Pour
3	Dr.S.VIJAYASARATHIM.Com.,M.Phil.,Ph.D.,	Canful.
4	Mr.A.RAMESH M.A., M.Phil.,	April
5	Mrs.P.MENAKA M.A., M.Phil.,	P. rud I
6	Ms.K.SIVASAKTHI , MCA.,M.Phil.,	Im.
7	Ms.S.VAZHVARASI M.Sc., M.Phil.,	S. Valid

